

GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SURVEY AND LAND RECORDS

No.7434/DSLRL/Estt./EC-II/2025

Puducherry, dt. 11.03.2025



NOTICE

Sub: DSLR - Estt - Amendment of Recruitment Rules for the Post of Field Assistant, Field Surveyor and Deputy Surveyor - Objections / Comments - Called for.

Ref: O.M.No.AB-14017/61/2008-Estt.(RR), dated 13.10.2015 of the Department of Personnel & Training, New Delhi.

The Directorate of Survey and Land Records, Puducherry proposes to amend the Recruitment Rules for the Posts of Field Assistant, Field Surveyor and Deputy Surveyor as advised by the Department of Personnel and Administrative Reforms, Puducherry.

2. In pursuance of the office Memorandum cited under reference, the Draft Recruitment Rules for the aforesaid posts are hosted in the official website of the Department of Revenue and Disaster Management, Puducherry for inviting comments from the stakeholders.
3. Objections/Suggestions/Comments, if any, in this regard may be sent to the Director, Directorate of Survey and Land Records, Kamarajar Salai, Saram, Puducherry - 605013, or the same may also be sent to e-mail ID: dos@py.gov.in, in any case not later than 30 days from the date of hosting.

C. 
(C.SENDHIL KUMAR)

UNDER SECRETARY TO GOVT. (SURVEY)

Encls: As above

To

All concerned.

Copy to:

The Deputy Collector (HQ), DRDM, Puducherry. (with a request to upload the draft Recruitment Rules for a period of 30 days)

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**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT
SURVEY AND SETTLEMENT**

(G.O Ms.No.)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No.F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Revenue (Survey and Settlement) Department Notification issued in G.O. Ms. No. 4, dated 10th September 2013 and published as the Supplement to the *Gazette* No.38 dated 17th September 2013, in so far as it relates to the **Field Assistant** is concerned, save as respects, things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of **Field Assistant** in the **Department Of Revenue And Disaster Management (Survey And Settlement)** of the Government of Puducherry namely:-

1. Short title and commencement:- (1) These rules may be called the Government of Puducherry **Department Of Revenue And Disaster Management (Survey And Settlement)**, Group 'C' (**Field Assistant**) Recruitment Rules, 2025.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. Application— These rules shall apply for recruitment to the posts in the Survey and Land Records Department specified in column (1) of the said schedule hereby annexed.

3. Number of posts, its classification and scale of pay:-- The number of the said posts, its classification, and the Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

4. Method of recruitment, age limit and other qualifications:-- The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedule.

5. Disqualifications:-- No person, ---

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax:-- Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving:-- Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE- I
RECRUITMENT RULES FOR THE POST OF FIELD ASSISTANT

1.	Name of the post	:	FIELD ASSISTANT
2.	Number of post	:	43 (Forty three) [2025] Subject to variation dependent on work load
3.	Classification	:	General Central Service—Group 'C' (Non-Gazetted- Non-Ministerial)
4.	Level in the Pay Matrix	:	Level 2 in the Pay Matrix of 7 th CPC
5.	Whether selection post or non-selection post	:	Not applicable
6.	Age limit for direct recruits	:	Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with orders or instructions issued by the Government. Note: The crucial date for determining the age-limit shall be as advertised by the competent authority.
7.	Educational and other qualifications required for direct recruits.	:	A pass in H.Sc., (10+2) or its equivalent from recognized Institution/Board.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	:	Not applicable
9.	Period of Probation, if any	:	Two years. Note 1: During the period of Probation, the Departmental Tests and Training prescribed by the Government shall be passed by the Direct Recruits. Note 2: Selected candidates shall also complete the course of "Office Automation on Computer" conducted by the Government during the period of probation. However, candidates who have already completed Office Automation Course need not do the course again.
10.	Method of recruitment, whether by direct recruitment or by promotion and percentage of the posts to be filled by various methods	:	"By Direct Recruitment" Note - 1:- Vacancies caused by the incumbents being away on deputation or long illness or Study Leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration - (a)(i) holding analogous posts on regular basis; or (ii) with 3 years of regular service in posts in the Level 1 of the Pay Matrix; and (b) Possessing the qualifications prescribed for direct recruits under Column 7. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be "not exceeding 56 years" on the closing date of receipt of applications).

11.	In case of recruitment by promotion grades from which promotion is to be made	:	Not applicable
12.	If a Departmental Promotion Committee exists, what is its composition?	:	Group 'C' Departmental promotion Committee for promotion / confirmation : 1. Secretary to Govt. (Revenue) -- Chairman 2. Special/Addl. Secretary(Revenue) -- Member 3. Under Secretary (Survey) -- Member
13.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment	:	Not applicable

(By order of the Lieutenant Governor)

(C. SENDHIL KUMAR)
UNDER SECRETARY TO GOVERNMENT (SURVEY)

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT
SURVEY AND SETTLEMENT**

(G.O Ms. No.)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No.F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Revenue (Survey and Settlement) Department Notification issued in G.O. Ms. No. No.5 dated 10th September 2013 and published as the Supplement to the Gazette No.38 dated 17th September 2013, in so far as it relates to the Field Surveyor is concerned, save as respects, things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Field Surveyor in the Department Of Revenue And Disaster Management (Survey And Settlement) of the Government of Puducherry namely:-

1. **Short title and commencement**:- (1) These rules may be called the Government of Puducherry Department Of Revenue And Disaster Management (Survey And Settlement), Group 'C' (Field Surveyor) Recruitment Rules, 2025.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. **Application**—These rules shall apply for recruitment to the posts in the Survey and Land Records Department specified in column (1) of the said schedule hereby annexed.

3. **Number of posts, its classification and scale of pay**:- The number of the said posts, its classification, and the level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

4. **Method of recruitment, age limit and other qualifications**:- The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedule.

5. **Disqualifications**:- No person, ---

- (a) Who has entered into or contracted a marriage with a person having a spouse living; or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax**:- Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving**:- Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE- I
RECRUITMENT RULES FOR THE POST OF FIELD SURVEYOR

1.	Name of the post	:	FIELD SURVEYOR
2.	Number of post	:	46 (Forty Six) (2025) Subject to variation dependent on work-load
3.	Classification	:	General Central Services—Group 'C' (Non-Gazetted- Non-Ministerial)
4.	Level in the Pay Matrix	:	Level 4 in the Pay Matrix of 7 th CPC
5.	Whether selection post or non-selection post	:	Non Selection
6.	Age limit for direct recruits	:	Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with orders or instructions issued by the Government. Note: The crucial date for determining the age-limit shall be as advertised by the competent authority.
7.	Educational and other qualifications required for direct recruits.	:	<u>Essential:</u> i. A minimum qualification of Diploma in Civil Engineering from recognized Institution/ University (or) ii) A minimum qualification of a Degree with mathematics as one of the subject from a recognized Institution / University Note 1: Should have studied CAD as one of the subject in the Diploma / Degree and there should be an entry in the mark sheet in this regard Note 2: Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	:	Age: No Educational Qualification: No.
9.	Period of Probation, if any	:	Direct recruits: Two years. Promotees : Nil Note-1: The Direct Recruits should pass the Departmental Tests and Training prescribed for the post of Field Surveyor by the Government within the period of probation.
10.	Method of recruitment, whether by direct recruitment or by promotion and percentage of the posts to be filled by various methods	:	50% by promotion failing which by Deputation failing both by Direct Recruitment. 50% by Direct Recruitment through competitive examination.

11.	In case of recruitment by promotion / transfer grades from which promotion is to be made :	<p><u>Promotion :</u></p> <p>By promotion from Field Assistant with 8 years of service rendered in the grade after appointment thereto on a regular basis.</p> <p>Note-1: The Promotees should pass the Departmental Tests and Training prescribed for the post of Field Surveyor <u>within a period of two years.</u></p> <p>Note-2: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.</p> <p><u>Deputation :</u></p> <p>a) Officials from the Puducherry Administration:-</p> <p>(i) holding analogous post on regular basis in the parent cadre/department; or</p> <p>(ii) with five years regular service in Level-3 of Pay Matrix; or</p> <p>(iii) with eight years regular service in Level-2 of Pay Matrix; and</p> <p>(b) possessing the educational qualifications prescribed under column-7.</p> <p>Note: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be "not exceeding 56 years" on the closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee exists, what is its composition? :	<p>Group 'C' Departmental Promotion Committee (for considering promotion / confirmation) Recruitment Committee -</p> <p>1. Secretary to Govt. (Revenue) -- Chairman</p> <p>2. Special / Addl. Secretary (Revenue) -- Member</p> <p>3. Under Secretary (Survey). -- Member</p>
13.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment :	Not applicable

(By order of the Lieutenant Governor)

(C. SENDHILKUMAR)
UNDER SECRETARY TO GOVERNMENT (SURVEY)

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT
SURVEY AND SETTLEMENT

(G.O Ms.No.)

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Notification No.F5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Revenue (Survey and Settlement) Department Notification issued in G.O. Ms. No.6 dated 10th September 2013 and published as the Supplement to the Gazette No.38 dated 17th September 2013, in so far as it relates to the Deputy Surveyor is concerned, save as respects, things done or omitted to be done before such supersession, the Lieutenant-Governor of Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'C' post of Deputy Surveyor in the Department Of Revenue And Disaster Management (Survey And Settlement) of the Government of Puducherry namely:-

1. **Short title and commencement**:- (1) These rules may be called the Government of Puducherry Department Of Revenue And Disaster Management (Survey And Settlement), Group 'C' (Deputy Surveyor) Recruitment Rules, 2025.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. **Application**—These rules shall apply for recruitment to the posts in the Survey and Land Records Department specified in column (1) of the said schedule hereby annexed.

3. **Number of posts, its classification and scale of pay**:- The number of the said posts, its classification, and the level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

4. **Method of recruitment, age limit and other qualifications**:- The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (14) of the said Schedule.

5. **Disqualifications**:- No person, ---

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax**:- Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving**:- Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE- I
RECRUITMENT RULES FOR THE POST OF DEPUTY SURVEYOR

1.	Name of the post	:	DEPUTY SURVEYOR
2.	Number of post	:	26 (Twenty six) (2025) Subject to variation dependent on work-load
3.	Classification	:	General Central Service—Group 'C' (Non-Gazetted- Non-Ministerial)
4.	Pay band and Grade Pay / Pay Scale	:	Level 5 in the Pay Matrix of 7 th CPC
5.	Whether selection post or non-selection post	:	Non Selection
6.	Age limit for direct recruits	:	Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with orders or instructions issued by the Government. Note: The crucial date for determining the age-limit shall be as advertised by the competent authority.
7.	Educational and other qualifications required for direct recruits.	:	<u>Essential</u> : i) A minimum qualification of Diploma in Civil Engineering from recognized Institution/ University (or) ii) A minimum qualification of a Degree with mathematics as one of the subject from a recognized Institution / University Note 1: Should have studied CAD as one of the subject in the Diploma / Degree and there should be an entry in the mark sheet in this regard Note 2: Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	:	Age - No. Educational Qualification : No.
9.	Period of Probation, if any	:	Direct Recruits : Two years Promotees :NIL Note-1: The Direct Recruits should pass the Departmental Tests and Training prescribed by the Government for the post of Deputy Surveyor within the period of probation.
10.	Method of recruitment, whether by direct recruitment or by promotion and percentage of the posts to be filled by various methods	:	By promotion failing which by Deputation failing both by Direct Recruitment.

11.	In case of recruitment by promotion / deputation / absorption grades from which promotion is to be made :	<p><u>Promotion</u> :</p> <p>Promotion from Field Surveyor with 5 years of service rendered in the grade after appointment thereto on a regular basis.</p> <p>Note-1: The Promotees should pass the Departmental Tests and training prescribed for the post of Deputy Surveyor within a period of two years.</p> <p>Note-2: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.</p> <p><u>Deputation</u> :</p> <p>a) Officials from the Puducherry Administration:-</p> <p>(i) holding analogous post on regular basis in the parent cadre/department; or</p> <p>(ii) with five years regular service in Level-4 of Pay Matrix; or</p> <p>(b) possessing the educational qualifications prescribed under column-7.</p> <p>Note: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be "not exceeding 56 years" on the closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee exists, what is its composition? :	<p>Group 'C' Departmental Promotion Committee for promotion / confirmation :</p> <p>1. Secretary to Govt. (Revenue) -- Chairman</p> <p>2. Special/Addl. Secretary (Revenue) -- Member</p> <p>3. Under Secretary (Survey) -- Member</p>
13.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment :	Not applicable

(By order of the Lieutenant Governor)

(C. SENDHIL KUMAR)
UNDER SECRETARY TO GOVERNMENT (SURVEY)